Summer & Fall 2021 Early Registration

12-Week Classes: May 17 - August 6
1st 6-Week Session: May 17 - June 25
2nd 6-Week Session: June 28 - August 6

Fall: August 30 - December 16
Early Registration Begins March 22, Ends August 6

TUITION
Summer 2021 (2020-21 rates)
In-District: $137
Out-of-District: $217
Fall 2021 (2021-2022 rates)
In-District: $141
Out-of-District: $224
300-400 level bachelor degree courses: $325

FEES
Registration Fee (nonrefundable): $30 per semester
Student Service Fee: $6 per contact hour
Facilities Maintenance Fee: $6 per contact hour
Online Course Fee (per course): $30 per contact hour
Technology Fee: $6 per contact hour
Art Course Fee: $75 per course
Late Fee: $10 per contact hour

IMPORTANT DATES - SUMMER 2021

Registration Dates: March 22 until the beginning of the course
12-week classes: Start May 17 Tuition due May 7 Refund period ends May 25
1st 6-week session: Start May 17 Tuition due May 7 Refund period ends May 21
2nd 6-week session: Start June 28 Tuition due June 25 Refund period ends July 2

Summer Refunds: Enrollment and refund dates vary for courses that end before or extend past the regularly-scheduled periods. Contact the Registrar’s Office for enrollment and refund deadlines.

NEW STUDENT ORIENTATION & EARLY REGISTRATION – FALL 2021
Tuition is due Friday, August 6, 2021 for ALL early registrations.
Go to www.alpenacc.edu and select Orientation Registration under the Admissions tab to register for a specific time on one of the following dates. You must register at least 2 days prior to the actual orientation date.
Alpena Campus: March 24 – 10am, noon, 2pm; April 13 – 11am & 1pm; April 20 – 1pm; April 29 – 1pm
ACC Oscoda Campus: March 24 – 1pm; April 28 – 1pm & 5pm

RETURNING STUDENT EARLY REGISTRATION - FALL 2021
Tuition is due Friday, August 6, 2021 for ALL early registrations.

Early Registration March 22 - August 6 normal business hours
Mid-Summer Registration June 8 11am - 4pm
Mid-Summer Registration June 9 2pm - 5pm
Mid-Summer Registration - Alpena Campus July 7-8 11am - 3pm
Mid-Summer Registration – ACC Oscoda Campus June 13 – 11am; July 8 – 1pm

CENTRAL REGISTRATION - FALL 2021
Tuition is due at the time of registration.
NEW STUDENTS must register through the Orientation process.
Central Registration August 24 9am - 4:30pm
Central Registration August 25-26 9am - 6pm
Central Registration via WebAdvisor remains open through midnight August 29

LATE REGISTRATION/ADD with INSTRUCTOR APPROVAL - FALL 2021
Tuition is due at the time of registration.
Late Registration/Add August 30-31 8am - 6pm
Late Registration/Add September 1-3 8am - 4:30pm
Students may register for classes this week only with the authorized signature of approval by the course instructor (department chairs may sign on behalf of their adjunct instructors).
No registrations of in-session courses are allowed during the second week of classes (September 8-11) except for course level changes (example: MTH113 TO MTH102) or lateral changes (example: ENG111 to a different section of ENG111) with the signature of approval by the course instructor.

REFUND PERIOD - FALL 2021
The refund period ends Friday, September 10, 4:30pm. (100% through this date, 0% thereafter)
The refund and enrollment period for courses that run less than a full semester (less than 16 weeks) is much shorter. Contact the Registrar’s Office - VLH 117 for enrollment and refund deadlines for these courses.

MID PROGRAM ACADEMIC ADVISING – NEW SUMMER/FALL 2021
Beginning with Summer/Fall 2020 admitted students, academic advising is required at the time of enrollment in the 3rd semester of their academic program.

WAITLIST ACC offers the WaitList feature for closed/filled sections. If you are interested in a section that is already filled, utilize the WaitList feature through WebAdvisor registration. Once on a waitlist, you will be notified through your ACC email when a seat becomes available. The offer is available for two days before the offer is closed and extended to the next student on the WaitList. Questions, please contact the Registrar’s Office.

SELF-SERVICE Colleague Self-Service is a modern and robust online tool for ACC students to perform the majority of their essential college tasks, such as registering for classes, viewing grades or the course catalog, applying for graduation, retrieving financial aid data and more. Access your account at http://selfservice.alpenacc.edu.

WEBADVISOR WebAdvisor gives students access to the ACC information system. Set up (or reset) your account at www.alpenacc.edu/webadvisor by clicking on the “I'm New to WebAdvisor” link.

ACCURATE STUDENT RECORDS Keep your records up-to-date. Review your student information through WebAdvisor. Corrections to addresses & phone numbers can be changed through this service or in the Registrar’s Office, 117 Van Lare Hall. Other changes such as programs, advisors, etc., can be changed in the Registrar’s Office.

SCHOOL MESSENGER Get class cancellation alerts by texting OPTIN to the number 68453. **
@myacc.alpenacc.edu – All ACC students receive a college email address and official communication will be sent to this account. Get yours set up now and check it regularly. Your enrollment at ACC includes access to Microsoft® Office 365.

Registration Eligibility – AccuPlacer Assessment, Mandatory Orientation for New Students & Advising
Registration is open to all admitted students who have completed registration requirements such as AccuPlacer (formerly COMPASS) testing, the mandatory new student orientation, and academic advising. Students who have not been actively enrolled for the past two years must complete a new admission application. Academic advising is required for all first-time students and students enrolling in the 3rd term of their degree program. Advising is recommended for all students to ensure successful completion of ACC requirements and transferability of courses. Advising for returning students will be required if prerequisites are not completed. Meet with your academic advisor to arrange your schedule of classes. Obtain your advisor’s signature on the completed registration form.
Students with a financial obligation cannot register until the obligation is cleared.

Register for Classes
Advisor Web Registration: Your advisor may participate in Web registration and enroll you during your advising session. Go to Van Lare Hall for completion of your registration (course enrollment and/or tuition payment).
Van Lare Hall Registration: If your advisor is not participating in Web registration, please bring your completed registration form to the Registrar’s Office, 117 Van Lare Hall.
Web Registration: Returning students actively using WebAdvisor may register through the web. Please see the Registration portion of WebAdvisor Student Menu. Be aware that course prerequisites cannot be overridden through student web registration. These registrations must be completed by Advisor Web Registration or in the Registrar’s Office. Enrollments for 20 credits hours or more cannot be completed through WebAdvisor. Approval for this load must be received from the Vice President of Instruction. Restricted programs (Registered and Practical Nursing, Utility Technician, Automotive, Concrete Technology) cannot be registered through WebAdvisor.

Online Courses
Online classes will use your new ACC Office 365 email address. A few days before the course begins, you will receive an email entitled “Alpena Community College – Get Ready for your Online Classes” providing all the directions you need for logging on to Blackboard.

Financial Aid
Submit the Free Application for Federal Student Aid (FAFSA) online as soon as possible. Apply online at www.fafsa.gov and authorize electronic release of the results (called the Student Aid Report, or SAR) to Alpena Community College by including our code number 002237. Be in contact with the Financial Aid Office to be sure all is finalized by the tuition due date. The contact information is included below.

Parking Permits – FREE
Students must register vehicles used on campus with the Parking Control Office located in the Facilities Management Office, 101 Besser Technical Center, which is open 8am – 4:30pm. Parking permits are good for three years.

ACC Picture ID Card
Obtain your free ACC ID card in the Student Services Center, VLH 125 – bring picture identification.

ACC Bookstore
Purchase books for your courses at the ACC Bookstore located in 104 Besser Technical Center. You will need your Student Identification number and class schedule. Books can be charged to financial aid beginning the week of May 10 (for summer) and August 23 (for fall). ACC Oscoda students, please see the Oscoda Office for bookstore arrangements.

The current college catalog is available on our website, just select College Catalog from the “Popular Links” section at the bottom of the home page. Class schedules can be found by selecting Search for Courses under the Admissions tab on the website.

Graduation
Are you completing your degree this semester? Be sure to submit a graduation application by June 4 for summer or October 8 for fall. Apply via your WebAdvisor or in the Registrar’s Office, VLH 117.

QUESTIONS? Please contact the appropriate individual below.
Registration: Kathy Vought 989-358-7228 or Patti Fontaine 989-358-7282, 117 Van Lare Hall, Registrar’s Office, accreg@alpenacc.edu
Financial Aid: Connie Kaczorowski 989-358-7286 or Amanda Belusar 989-358-7205, 119 Van Lare Hall, Financial Aid, accfinaid@alpenacc.edu
Payment, Sponsorship, Third Party Billing: Lexi Young 989-358-7281, Cashier Window, Van Lare Hall 126
ACC Oscoda Campus: Chris Young 989-739-1445, Oscoda Campus
Bookstore: 989-358-7274, 104 Besser Technical Center
WebAdvisor: Web Support helpdesk@alpenacc.edu
Website: www.alpenacc.edu
Like us on Facebook! www.facebook.com/alpenacc

DATES AND TIMES SUBJECT TO CHANGE