Position Title: Temporary Theatre Technician
Supervisors Title: Dean of Learning Resource Center/Media
Position Status: On Call, As needed, Distribution of hours/days based on institutional need
Classification/Points: Not applicable
Bargaining Unit/Division: None
Position Description: Position provides technical support to the Granum Theatre, Park Arena and BTC Commons for special events and college productions. Hours and duties will vary based on the schedule of activities.

Position Qualifications:
1. Knowledge of Microsoft Office, sound boards, light boards and other performance systems required.
2. Must be able to see and hear well (naturally or with correction).
3. Must be able to lift or pull objects weighing up to 50 lbs. and ability to work from ladders.
4. Ability to work independently required.
5. Experience working with musicians and performers in a theatre setting preferred.
6. Must be able to work with people in a professional manner.

Position Responsibilities:
1. Run sound board, light board and other performance systems.
2. Adjust lighting fixtures and modify lighting schemes for events, as needed.
3. Set up microphones, podiums and monitors for a variety of events.
4. Set up presentation software, such as PowerPoint.
5. Other duties as assigned.

Position Holder: 
Date
Dean/V.P. Approval: 
Date
President’s Approval: 
Date

Job Description Date: 06/08/09, Rev. 02/11/13, Rev. 06/03/14