

## **AGENDA FOR ACEN ACCREDITATION VISIT**

**October 18-October 20, 2016**

### **Day 1 – Tuesday October 18, 2016**

- 8:30 – 9:30 am – Welcome meeting with nurse administrator, associates, coordinators, assistants, and available faculty (Reception in Board Room)
- 9:30 – 10:00 am – Conference with nurse administrator (NRC 204)
- 10:00 – 11:30 am – Meeting with Faculty (NRC 213)
- 11:30 – 1:00 pm – Lunch as arranged
- 1:00 – 1:30 pm – Conference with the Chief Executive Officer of the College (President’s Office)
- 1:30 – 2:30 pm – Conference with administrative persons of the College, such as Academic Dean, Finance Officer, other Deans (CTR 104/106)
- 2:30 – 3:30 pm – Meeting with students (Granum Theater)
- 3:30 – 4:30 pm – Conference with support department representatives, such as Counseling, Admissions, Financial Aid, Special Populations, etc. (CTR 104/106)
- 4:30 – 5:00 pm – Meeting with nurse administrator (NRC 206)

### **Day 2 – Wednesday October 19, 2016**

- 8:30 – 9:00 am – Meeting with nurse administrator (NRC 206)
- 9:00 – 9:30 am – Tour of educational facilities including nursing labs, classrooms, and offices
- 9:30 – 10:30 am – Conference with librarian; tour of library/learning resource center (Library)
- 10:30 am – Leave for Clinical Agency
- 10:45 am – 12:00 pm – Tour of clinical agencies and Conference with nursing service representatives, e.g., nurse administrators, nurse managers, graduates
- 12:00 – 1:00 pm – Lunch as arranged
- 1:00 – 1:30 pm – Conference with general education faculty (NRC 217)
- 1:30 – 2:00 pm – Document room
- 2:00 – 3:00 pm – Meeting with members of the public (Granum Theater)
- 3:00 – 3:30pm – Review of faculty records in Human Resources (VLH 102)
- 3:30 – 4:00 pm – Review of materials in document room (NRC 204)
- 4:00 – 4:30 pm – Meeting with nurse administrator (NRC 206)

### **Day 3 – Thursday October 20, 2016**

- 9:00 – 10:00 am – Observe classroom activities and meet with the nurse administrator
- 10:00 am – Exit meeting (NRC 204)