



**@myacc.alpenacc.edu** All ACC students receive a college email address and Office 365®. Official communication will be sent to this email account. Be sure to get yours set up and check it regularly.

**Is your Technology giving you problems:** Every Tuesday and Wednesday from 1:00 - 3:00 in room CTR 110D, the ACC Student Help Desk will be available for all of your technology-related questions/needs. Services provided include consultation/education, troubleshooting, maintenance, upgrades, cleaning, and repair of desktops, laptops, tablets, cell phones, software issues and more. If you have questions, we can help.

**The Splinter** Look for a new Splinter every week of the semester - it contains information about all things ACC: processes, deadlines, department information, club activities, policies, and other items that are of interest to students. A link is posted on our website [www.alpenacc.edu](http://www.alpenacc.edu) in the Calendar & Events section and emailed to all currently enrolled students (check your ACC email account). Several copies are distributed around campus. Please take a few minutes during the week to review it.

**Drop/Refund Deadline** for a full-semester (16 week) class is Friday, January 26 at 4:30pm.

**Successful Students Connect ... at the Student Services Center** VLH 101 Mondays through Thursdays 8am-5:30pm, Fridays 8am-5:30pm. FREE Tutoring - students can schedule 3 hours of one-on-one tutoring per week for every class. NEW for spring 2018 - students can now receive tutoring from home with Cisco Spark, our new video conferencing system! FREE proofreading services - tutors can proofread papers for MLA/APA formatting, grammar, punctuation, content and flow. FREE WORKSHOPS on study skills, note-taking, testing techniques, APA & MLA formatting, scholarship searches, resume & cover letter writing, interview techniques, scheduling the right classes for your degree and more! Math solution manuals and foot pedals for machine transcription. Student photo ID cards. 10 computers with FREE printing for academic purposes and wireless Internet. Large tables for tutoring and studying. Additional rooms for group meetings and quiet studying. Referrals to other ACC services. On-line tutoring available 2pm-11pm with brainfuse, [www.alpenalibrary.org](http://www.alpenalibrary.org). For more information contact Yvonne White (989-358-7270) or Jennifer Watson (989-358-7408).

**ACC Bookstore** is open Mondays through Thursdays 8:30am-5pm, Fridays 8:30am-2pm.

**Stephen H Fletcher Library** Mondays – Wednesdays 7:30am to 8pm; Thursdays 7:30am to 5pm; Fridays 7:30am to 4pm; Saturdays & Sundays 12pm to 4pm. Contact the library for information on requesting special hours or sessions. Renew your library books by phone (989) 358-7252 or on the website.

**Testing Center** Mondays 11am-3pm, Tuesdays 3-7pm, Wednesdays 8am-12pm, Thursdays 2-6pm, Fridays 9am-1pm. Hours are subject to change, call ahead to make an appointment whenever possible. Photo ID required for testing. Contact Beth Matzke at (989) 358-7209 or [matzkeb@alpenacc.edu](mailto:matzkeb@alpenacc.edu), VLH 122.

**ACC Photo ID Card** Stop in VLH 101 with photo identification and get your ACC ID card. Then flash it around town to receive your special discounts!

**Fredrick T Johnston Wellness Center** Available to all enrolled students at no additional charge. Moving your body is good for your mind. Monday-Thursday 6:30am-7pm; Friday 6:30am-2pm; Saturday 8am-1pm.

#### **Huron Shores Student Services Center, Testing Center, Computer Lab**

Mondays 10am-6pm, Tuesdays 11am-1pm & 3-7pm, Wednesdays 12:30-7pm, Thursdays 11am-1pm & 3-7pm. Be proactive with your testing needs: make appointments in advance, allow ample time for testing, and bring your picture ID. Computer space is limited and hours may occasionally vary. Contact Patrice Billiel at (989) 358-7445 or [billielp@alpenacc.edu](mailto:billielp@alpenacc.edu). HUSH Room 206.

**Class Cancellation & Campus Closure Information** Get the scoop on communication methods, notice locations and more at <http://discover.alpenacc.edu/calendar/cancellations.php>.