

**Official Proceedings of the
Alpena Community College Board of Trustees
Workshop and Regular Meeting**

February 19, 2015

Roger C. Bauer Board Room, Charles R. Donnelly Natural Resources Center
665 Johnson Street, Alpena, MI 49707

The Alpena Community College Board of Trustees met for its regular monthly meeting on Thursday, February 19, 2015, in the Roger C. Bauer Board Room, Room 400 of the Charles R. Donnelly Natural Resources Center.

Present: John Briggs, Teresa Duncan, Joseph Gentry II, Lisa Hilberg, Florence Stibitz, and Tom Townsend. Absent: Marc Ferguson.

Seated at the Board Table: President Olin Joynton and Board Secretary Jay Walterreit.

At 6:15 p.m. Chairman Briggs called for a workshop session featuring recruitment data and demographics presented by Math and Engineering Instructor Jim Berles and Admissions Director Mike Kollien. Information on ACC's Fall 2014 student body was discussed, including where the students came from, what programs they applied for, and how many actually enrolled. Michigan's population was discussed, and the demographics of Northeast Lower Michigan were examined. Finally, Berles and Kollien discussed new research projects which would be undertaken through the Enrollment Committee.

At 7:05 p.m. Chairman Briggs recessed the workshop session for a short break. At 7:08 p.m. he convened the regular meeting and led the Pledge of Allegiance.

Approval of Agenda

Moved by Trustee Townsend that the agenda be approved; seconded by Trustee Hilberg. Ayes: 6. Nays: 0. Motion carried.

Approval of Minutes from the January 15, 2015, Regular Board of Trustees Meeting

Trustee Gentry moved to accept the draft minutes from the January 15, 2015, regular ACC Board of Trustees meeting; Trustee Townsend seconded the motion. Ayes: 6. Nays: 0. Motion carried.

Introduction of Guests and Public Comment

Guests attending the workshop and regular meeting included: April Barth, WATZ News; Nicole Grulke, Alpena News; Mike Kollien, ACC administration; Jim Berles, ACC faculty; Kathy Marsh, ACC administrator; Don MacMaster, ACC administrator; Nancy Seguin, ACC administrator, Deb Hautau, ACC faculty; Katie Cox, ACC student; Brandon Schulte, ACC student; Tom Ludwig, ACC administration; and Heather Pines, ACC faculty.

Communication(s)

None.

Board Member and Subcommittee Reports

None.

Faculty Report

Instructor Deb Hautau reminded the trustees about the upcoming Science Olympiad competition scheduled for March 7, 2015. This year there will be 46 events, 23 for high school students, and 23 for junior high students. She expects 350 students to participate. The events run from 9:30 a.m. to approximately 3:30 p.m., with a medal ceremony scheduled for 4:00 p.m.

Student Report

Student Leadership Commission members Brandon Schulte and Katie Cox updated the trustees on recent SLC activities, including:

- Using the display case in the Newport Center for a welcome back display.
- Hosting the Autumn Fest event which included a movie screening.
- Purchasing and distributing student tickets for the Thunder Bay Theatre's production of *Jacob Marley's Christmas Carol*.
- Participating in the ACC Volunteer Center's Christmas Wish List program; SLC "adopted" two children.
- Raising money for the Hoops for Hope basketball event.
- Working with Phi Theta Kappa to put on the upcoming Spring Fling.

President's Report

Following is the President's Report as it was distributed.

1. MCCA Legislative Summit

Chairman John Briggs, Vice President Don MacMaster, and I spent January 29 in Lansing representing ACC at the Michigan Community College Association Legislative Summit. Although colleges keep their own separate programs of state government relations going all year, there is value in a single day for most of us to come together for orientation, training, and concerted action. After opening addresses from MCCA President Mike Hansen and Senator Darwin Booher, the three of us called on the following legislators:

- Representative Al Pscholka (Chair of Appropriations Committee, Member of Joint Capital Outlay Subcommittee)
- Representative Peter Pettalia
- Representative Phil Potvin (Member of Appropriations Committee and Joint Capital Outlay Subcommittee)
- Representative Henry Yanez (Member of Appropriations Committee and Minority Vice Chair of Community College Appropriations Subcommittee)
- Representative John Bizon (Member of Appropriations Committee and Majority Vice Chair of Community College Appropriations Subcommittee)
- Representative Paul Muxlow (Member of Appropriations Committee and Chair of Community College Appropriations Subcommittee)
- Senator Darwin Booher (Chair of Community College Appropriations Subcommittee and Chair of Joint Capital Outlay Subcommittee)
- Senator Jim Stamas
- Derek Sova, Aide to Senator Tonya Schuitmaker (Majority Vice Chair of Joint Capital Outlay Subcommittee and Member of Community College Appropriations Subcommittee)

We took along the attached sheet of ACC legislative and state government priorities and the *Alpena News* insert about the opening of the Electrical Power Technology Center. John took the lead in pointing out the list of 400+ donors on the back page of the insert.

Governor Rick Snyder addressed us at the luncheon, bearing his recently awarded associate's degree from Kellogg Community College, where he started as a dual enrollment student. After three degrees from University of Michigan, his best college instructor is the one who taught him business there. He emphasized the important role for community colleges in training to narrow the skills gap in Michigan and providing the "river of opportunity" for all aspiring to advance their lives with education. During the Q&A I thanked him for capital outlay funding for the EPTC and showed him a couple of pictures of the completed project. He waxed eloquent about the good times he has enjoyed visiting our campus and diving the shipwrecks in Thunder Bay.

2. EPTC Dedication and Ribbon Cutting

Festivities January 30-31 to honor donors and mark completion of the Ferris Werth Electrical Power Technology Center brought much acclaim to ACC from Trustees, employees, community members,

and industry representatives from around Michigan and at least one other state. On these occasions we demonstrated adherence to our core instructional mission, pursuit of excellence with the building project, and enlistment of support from many quarters. My gratitude and appreciation go to all who helped get the job done. Special thanks for the classy dedication events go to Barb Szczesniak and Penny Boldrey. Finally, a salute to the Trustees who participated in them.

3. Sustainability Champion Presentation

Continuing with the EPTC theme, we are honored by the presence of Director of Facilities Management Tom Ludwig, who deserves more credit than any ACC employee for leading our part of the construction. This evening he assumes his role as sustainability champion to report on the eco-friendly features of the building and its equipment.

4. Reports to High Schools on Performance of Their Graduates at ACC

Alpena Community College receives regular reports on the performance of our former students (graduated or not) at universities to which they have transferred. These reports include fields of study, record of graduation from the universities, and grade point averages – which are almost always higher than those earned by students who started at the university.

During the January Board of Trustees meeting, after my review of ACC transfer student performance at Lake Superior State University, Trustee Joe Gentry made a good suggestion that we provide similar data to high schools that send us students. As a first pass, we decided to pull cumulative grade point averages as of December 2014 for students who graduated in the spring of 2014 and who forthwith enrolled at ACC for either the summer or fall semester (or both).

Within the study's scope, ACC received 237 students from 40 schools. As aggregated, the students posted an average 2.562 GPA at the end of December. My follow-up was to send letters to nine high school principals within our service area, where most of the students graduated. Of the nine, seven sent us students surpassing the average, with the other two approximating the average. Each principal received his/her school's data compared with data for the total cohort (not with data from any other school).

In response, I received a complimentary phone call from Onaway High School Principal Marty Mix, who was on track to share information on the success of his students with Superintendent Ron Fullerton and members of the Onaway Area Schools Board of Education.

Legislative and State Government Priorities January 2015

Community College FY16 Appropriations

- FY15 appropriation of \$5,390,700 for Alpena Community College (+2.9%). Thank you!
- Current appropriation 40% of operating revenue, with 40% from tuition/fees and 18% from property tax.
- Continued strong state funding best bet for narrowing skills gap and keeping tuition low.
- At \$2,538/year, ACC listed as second lowest net price college in Michigan and 39th in US.

Community College Skilled Trades Equipment Fund

- Funded through \$50 million special appropriation in FY15 MEDC budget.
- \$625,000 application submitted by ACC for advanced manufacturing and aerospace.
- Technical training center on Oscoda Wurtsmith Airport for CNC, CAD, welding, hydraulics, electronics, composite materials instruction.
- Mobile control station and drones for unmanned autonomous vehicle project at Alpena Regional Airport and Combat Readiness Training Center.

Replacement for 2013-14 SB 1074: Michigan New Jobs Training Program

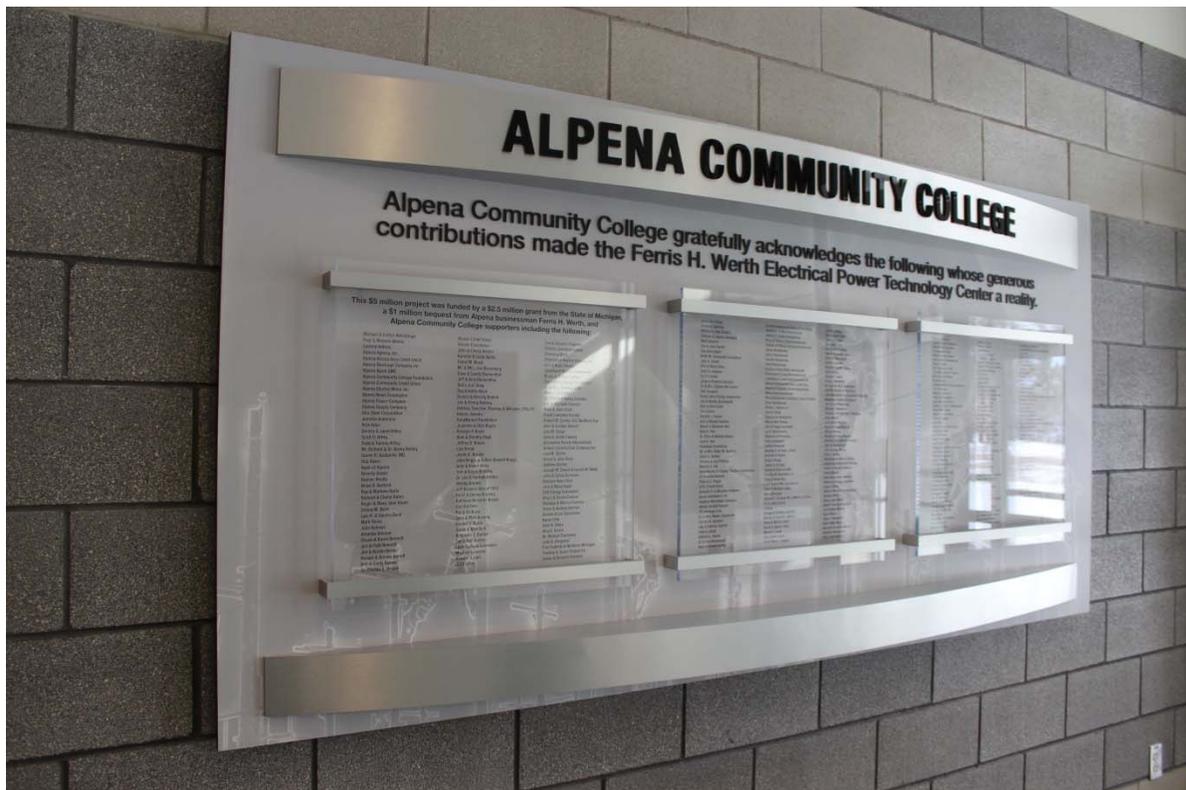
- Continuation of Michigan New Jobs Training Program beyond December 2018.
- Revision of 175% of minimum wage requirement for new jobs – too steep for NE Michigan.
- Preservation of wage rates when the contract is signed (rather than rising with minimum wage).
- Removal of \$50 million cap on aggregate annual outstanding obligation.

ACC 2016-20 Five-Year Campus Master Plan for Capital Outlay

- First priority project: renovation of Natural Resource Center Building to expand nursing program capacity from 80 to 160 students per year at \$1,062,500 estimated cost.
- Second priority project: renovation of Van Lare Hall to create “one stop shop” for student success services (placement testing, advising, counseling, tutoring, disabled student accommodations) at \$1,145,000 estimated cost.
- Third priority project: renovation of Besser Technical Center Annex to move CAD and marine technology programs into space vacated by electrical programs at \$186,000 estimated cost.
- Move to take place after opening this week of new Electrical Power Technology Center (photos on reverse). Thank you for State of Michigan \$2.5 million capital outlay funding for this project!

Olin Joynton, President
joyntono@alpenacc.edu
Ferris H. Werth Electrical Power Technology Center

Ribbon Cutting January 31, 2015



Action Items

2.618 Chief Financial Officer Access to Board of Trustees Policy (First Reading)

Trustee Townsend made the motion and Trustee Hilberg seconded the motion which reads as follows:

The Alpena Community College Board of Trustees approves on first reading the following policy addition to the ACC Policies & Procedures Manual:

1015 Chief Financial Officer Access to the Board of Trustees

Notwithstanding the unique role for the president of Alpena Community College to communicate with the Board of Trustees on College business, the chief financial officer of the College is specifically required to convey relevant information to the Board in a case where misappropriation of funds by the president is suspected on the basis of evidence, or where it is suspected on the basis of evidence that the president is suppressing information about misappropriation of funds by any other employee.

Ayes: 6. Nays: 0. Motion passed.

Information Items

3.819 Financial Report

Dr. Joynton reviewed the Financial Report with the Board.

3.820 Personnel Report

New hires, terminations, and status changes for January 2015.

New Hires:

None.

Terminations:

None.

Status Changes:

None.

3.821 Gifts and Grants Report

The Gifts and Grants Report showed 34 donors gave gifts or pledges totaling \$45,501 for the time period of January 8, 2015, to February 9, 2015.

Board Discussion

Chairman Briggs mentioned several topics, including:

- The 6:00 p.m. enrollment and demographics workshop presented by Jim Berles and Mike Kollien was very interesting and he hopes the trustees have more workshops exploring important topics and interacting with faculty and staff.
- Trustees Briggs, Ferguson, and Hilberg met with Vice President MacMaster to discuss how to increase trustee participation in meetings and how trustees might delve deeper into some topics.
- March 9 has been selected as the date for Don MacMaster's public forum. MacMaster mentioned he has had a number of people mention the event to him and express interest in attending. He is looking forward to engaging with the public. Trustee Stibitz asked how the event was being promoted; Secretary Walterreit noted the mailing of an invitation letter to a list of friends of the College along with an ad to be placed in the Alpena News and posters to be distributed around campus. Trustee Gentry mentioned the Chamber calendar.
- President Joynton mentioned a discussion about the possibility of changing the board meeting planning session to accommodate other Trustees' schedules.

New Business

None.

Suggested Future Agenda Items

None.

Next Regular Meeting

The next regularly scheduled Board of Trustees meeting will be held on March 19, 2015, at 7 p.m. in the Roger C. Bauer Board Room, Room 400 of the Charles R. Donnelly Natural Resources Center, 665 Johnson Street, Alpena, MI 49707.

Adjournment

The regular meeting was adjourned at 7:56 p.m.

Jay Walterreit
Secretary of the Board of Trustees
(989) 358-7215