

Official Proceedings of the
Alpena Community College Board of Trustees Meeting
January 17, 2013
Roger C. Bauer Board Room, Charles R. Donnelly Natural Resources Center
Alpena, MI 49707

The Alpena Community College Board of Trustees met for its regular monthly meeting on Thursday, January 17, 2013, in the Roger C. Bauer Board Room, Room 400 of the Charles R. Donnelly Natural Resources Center.

Present: John Briggs, Teresa Duncan, Marc Ferguson, Joe Gentry II, Lisa Hilberg, Florence Stibitz, and Thomas Townsend.

Absent: None.

Seated at the Board Table: President Olin Joynton and Board Secretary Jay Walterreit

Chairman John Briggs called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Approval of Agenda

Moved by Trustee Stibitz that the agenda be approved; seconded by Trustee Hilberg. Ayes: 7. Nays: 0. Motion carried.

Approval of Minutes from the December 20, 2012, Board of Trustees Meeting

Trustee Townsend moved to accept the draft minutes from the December 20, 2012, ACC Board of Trustees meeting; Trustee Hilberg seconded the motion. Ayes: 7. Nays: 0. Motion carried.

Introduction of Guests and Public Comment

Guests in attendance included: Emily Siegmon, Alpena News; Jaime Adams, WATZ News; John Robles, WBKB News, Melissa Wright, WBKB News, Kathy Marsh, ACC administrator; Dick Sutherland, ACC administrator; Nancy Seguin, ACC administrator, ACC student Rose Purol, ACC student Alan Philips, Mark Beins, ACC retiree, Susan Hayes, Sue Willyard, ACC staff, Joan Misiak, ACC retiree, and Bill Matzke, ACC administrator.

Communication(s)

None.

Board Member and Subcommittee Reports

None.

Faculty Report

None.

Student Report

Students Rose Purol and Alan Philips outlined several Student Leadership Commission activities, including hosting a blood drive with the help of Phi Theta Kappa, another Movie Night, and helping with the Hoops for Hope basketball event.

President's Report

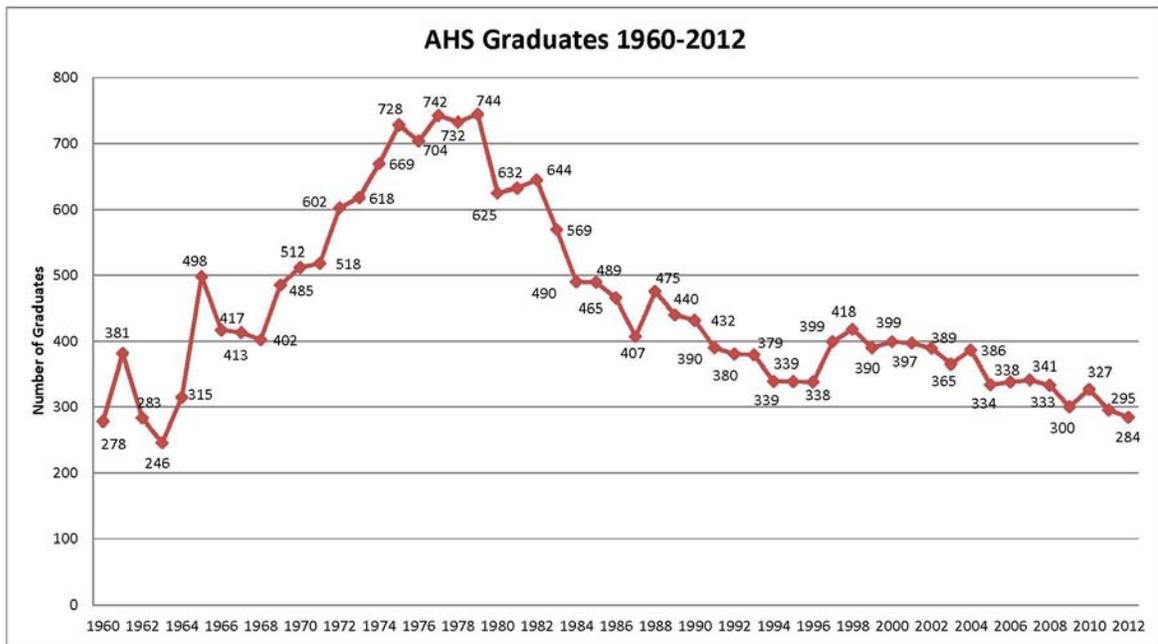
The President's Report follows as it was distributed at the meeting.

President's Report to ACC Board of Trustees
January 17, 2013

1. Preliminary Spring Semester Enrollment Figures

Like every other community college in Michigan except Henry Ford, ACC has launched another semester of declining enrollment compared with the 2012 Spring Semester. Overall we are showing headcount of 1,838 (down 3.26%) and credit hours enrollment of 18,114 (down 5.99%).

The Northeast Lower Michigan trend of declining population of families with school-aged youngsters affects both the public school systems and ultimately the college, where most of the students are 18-24 years old.



In addition, heightened enforcement of satisfactory academic progress standards by the US Department of Education causes a number of students with low GPAs and/or too many semester of attendance without a degree/certificate to be removed from Pell Grant eligibility.

The Huron Shores and Other Sites declines are unexpected after ACC took significant steps with airport manufacturers and school districts in our southern territory to arrange for new industrial training thought to match student interest and employer demand. College staff members are engaged in analysis of the disappointing results and formulation of any indicated course corrections – or resolution to try again with a plan that appeared to be well-conceived.

As in previous semesters over the past couple of years, the On-line sector continues to grow as a result of more course offerings and greater comfort with this mode of instruction. The excellent customer service for on-line students provided by Jeff Blumenthal and Brendan Fleishans is worthy of mention as an important factor in maintaining this growth.

2. Response to Baccalaureate Authority

After four years of advocacy, the passage of HB 4496 during the lame duck session of the Legislature and the ratification by Governor Snyder on December 27 made Michigan the 21st state granting authority for community colleges to offer bachelor's degree programs. The removal of nursing made the bill less controversial than before, leaving ACC and its counterparts with permission for bachelor's degree programs in concrete technology, culinary arts, maritime technology, and energy production. Across the nation the most common community college bachelor's degree programs are in education, health care, information technology, engineering technology, business, energy, and public safety fields. Credit is due for Michigan's entry is due to tireless efforts by the Michigan Community College

Association, especially President Mike Hansen, and on a local level to strong support by business leaders, governmental entities, and economic development organizations.

Yesterday I appointed Vice President Kathy Marsh, Vice President Dick Sutherland, and Dean Don MacMaster to serve with me on ACC's task for assessing our response to the authority and organizing implementation of any options that make sense for us. There is a natural order of examining options to be followed as we progress: concrete technology first, marine technology second, and then energy production after the move into the Electrical Power Technology Center takes place. To move forward with any of these programs, we must have assurance on several topics:

- Associate degree program strength and sustainability.
- Advisory committee support and commitment.
- Labor market demand for graduates and placement service functionality.
- Adequate facilities, equipment, and staff – or ability to acquire same.
- Superior value added compared with existing options for students.
- Ability to price programs competitively with sufficient revenue to cover costs.

As these assurances converge for a program, then only would it make sense to apply to the Higher Learning Commission for upgrade of our regional accreditation to the bachelor's degree level. I have accepted an invitation for ACC to participate in a workshop on this topic offered by Lake Michigan College in late February featuring the provost of the Wisconsin community college system who recently led six colleges through the process.

3. Sabbatical Report from Jim Berles

ACC Mathematics and Engineering Instructor Jim Berles recently sent me the attached slides from his sabbatical activities in Hawaii devoted to preparation for teaching GIS applications in our new marine tech program. He was able to make contact with National Marine Sanctuary System Pacific Region Director Allen Tom and deliver a presentation on GIS-assisted research on remains of ancient fishponds constructed on the island of Maui during 1400-1500 AD for the purposes of aquaculture. During December he was on board a research vessel conducting tests on ocean temperature and salinity in regions of the Humpback Whale National Marine Sanctuary. He is certainly making the most of the opportunity to advance his knowledge and skills and to make important contributions to the learning of our marine tech students.

Action Items

2.547 Election of Board Officers.

Trustee Stibitz made the motion and Trustee Duncan seconded the motion that reads as follows:

The Alpena Community College Board of Trustees approves the re-election of John Briggs as Chair of the Board, Thomas Townsend as Vice Chair of the Board,

and Joseph Gentry II as the Treasurer of the Board; also, that the Board of Trustees approves the appointment of Denis J. Walterreit as Secretary of the Board. The term of office for all officers will extend through December 31, 2014, unless changed by official resolution of the Board of Trustees.

Ayes: 7. Nays: 0. Motion passes.

2.548 Emeritus Designation for Mark Beins

Trustee Stibitz made the motion and Trustee Hilberg seconded the motion that reads as follows:

NOW, THEREFORE, be it resolved that the Alpena Community College Board of Trustees unanimously applauds this dedicated staff member and, recognizing these distinguished attributes, confers upon Mr. Mark Beins the title of EMERITUS with all appropriate honors and benefits.

Ayes: 7. Nays: 0. Motion passes.

2.549 Emeritus Designation for Joan Misiak

Trustee Hilberg made the motion and Trustee Stibitz seconded the motion that reads as follows:

NOW, THEREFORE, be it resolved that the Alpena Community College Board of Trustees unanimously applauds this dedicated staff member and, recognizing these distinguished attributes, confers upon Mrs. Joan Misiak the title of EMERITUS with all appropriate honors and benefits.

Ayes: 7. Nays: 0. Motion passes.

2.550 Authorization of Depository Accounts

Trustee Ferguson made the motion and Trustee Hilberg seconded the motion that reads as follows:

That the Board of Trustees authorizes appropriate College officials to execute all appropriate agreements to continue the existing financial relationships of the College with the following institutions for future relationships over the coming year:

Citizens Bank
First Federal of Northern Michigan
Chemical Bank
PNC Bank
Bank of Alpena

Ayes: 7. Nays: 0. Motion passes.

Information Items

3.750 Financial Report

Dr. Joynton reviewed the Financial Report with the Board.

3.751 Personnel Report

New hires/terminations/status changes for December 2012.

New Hires:

N/A

Terminations:

N/A

Status Changes:

Jackie Witter from ESP1 SSS/Nursing Secretary to ESP1 Asst to VP of Academic & Student Affairs, 12/10/12

3.752 Gifts and Grants Report

The Gifts and Grants Report showed 147 donors gave gifts or pledges totaling \$73,304.72 for the time period of December 11, 2012, to January 7, 2013.

New Business

None.

Suggested Future Agenda Items

Chairman Briggs proposed a board retreat to discuss the board's vision and goals for the College. The trustees agreed to meet on Wednesday, February 20, from 2:45 to 6:30 p.m. A site for the meeting will be determined later. Chairman Briggs suggested inviting members of the ACC Foundation Board of Trustees to participate in the meeting. Dr. Joynton will gather vision statement samples from other community colleges.

Next Regular Meeting

Chairman Briggs noted that the February Board of Trustees meeting date has been changed to Wednesday, February 20, 2013, at 7 p.m.

Adjournment

The meeting was adjourned at 7:42 p.m.

Jay Walterreit
Secretary of the Board of Trustees
(989) 358-7215