

NOTICE OF REGULAR MEETING
OF ALPENA COMMUNITY COLLEGE BOARD OF TRUSTEES
665 JOHNSON STREET, ALPENA, MICHIGAN

DATE OF NOTICE: August 10, 2012

The Board of Trustees will convene its regular August meeting at 7:00 p.m. on Thursday, August 16, 2012, in the Roger C. Bauer Board Room, Room 400 of the Charles R. Donnelly Natural Resources Center, 665 Johnson Street, on the College campus.

Alpena Community College provides access for individuals with disabilities to both the Roger C. Bauer Board Room and the Charles R. Donnelly Natural Resources Center on the College campus.

All official proceedings and agendas are kept in the Office of the Board of Trustees, 125-C Besser Technical Center, on the College campus, and can be viewed upon request between the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday.

Jay Walterreit
Secretary of the Board of Trustees
989-358-7215

ALPENA COMMUNITY COLLEGE BOARD OF TRUSTEES

REGULAR MEETING

Thursday, August 16, 2012, 7:00 p.m.

665 Johnson Street, Alpena, MI 49707

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Approval of Agenda
- 4) Approval of June 21, 2012, Regular Proceedings
- 5) Introduction of Guests and Public Comment
- 6) Communication(s)
- 7) Board Member and Subcommittee Reports
- 8) Faculty Report
- 9) Student Report
- 10) President's Report
- 11) Action Items
 - 2.532 Best Practices Resolution
 - 2.533 HUSH Campus Facility Upgrades
 - 2.534 Concrete Technology Curriculum
- 12) Information Items
 - 3.735 Financial Report
 - 3.736 Personnel Report
 - 3.737 Gifts and Grants Report
- 13) New Business
- 14) Suggested Future Agenda Items
- 15) Next Regular Meeting: September 20, 2012, 7:00 p.m.
- 16) Adjournment

Notes from Joe Gentry

2012 MCCA Summer Conference

The Shifting Landscape for Community Colleges: Making Sense of Disruptive Forces

Overview:

This conference's presenters, discussions and activities centered on the "disruptive" forces - technology, open educational resources, accreditation, Michigan business's agenda, demographics, political environment, future of work and skills needed, and regional imperatives. – that are and will be impacting how community colleges deliver services.

I've attached a review sheet from the conference's ending session highlighting Take Aways and Action Plans that was developed from break out discussion sessions of colleges by size of student population. It is a good overview of the issues that piqued most participant's interest.

My take aways and highlights from this conference are:

- Nick Bilton's, technology writer for the NY Times, presentation was most interesting and challenging. He emphasized the "Hyper Personalization of Education", and the development of smart content vs. dumb content and the importance of social media and content being used in education. "Kids" and the current generation want to create and share and the tools being used are Facebook, Twitter and You Tube (the illustrative "use" numbers were overwhelming) . These need to be used in the classroom or we'll be out-of-touch.
- Dr. Cable Green is a passionate advocate for the Open Education agenda and the resources and ideas he presented could prove to be very worthwhile for ACC students, staff and faculty (and cost-saving). Open Education is the sharing via technology/internet curriculums, research, learning tools, etc. Educational resources (specially public-funded resources) reside in the public domain and an open license allows a user to use the resource and modify it, etc. Some colleges – M.I.T. for one – have posted educational resources, courses, etc and made them accessible via the creative commons. He gave compelling examples on the potential cost-savings in textbook expense (real examples from work in the State of Washington). Some of the resources he mentioned include: Saylor.org, Opencourselibrary.org, creativecommons.org and he mentioned that University of Michigan is developing "openmichigan" that would be a good resource for faculty not up to speed on the technology curve. The idea of Open Education could have future impact on ACC!
- Dr. Sylvia Manning talked generically about the accreditation process and the 5 disruptions: Faculty's role being unbundled, Measurements of Student Success – away from testing to student outcomes, Technology & distance learning, Provision – credit for work experience and Regulation – the need to have a Credit Hour Policy.
- Gabriel Harp from the Institute for the Future presented an interesting case for the skills needed for jobs in the future being influenced by Big Data and technology: For example – Nursing. He sees a future Nurses role as moving from occasional check-ups to continuous care provider and the job title could be – Data-intensive Nurse. This Nurse would be trained by taking the following titled courses: 1. Population Data Tracking 2. Deep QA & Sentiment Analysis 3. Disease Prediction 4. Health Service Design & Patient Experience 5. Quantifying the Self 6. Community Health Insights and Visualization 7. Mobile Microfluidics 8. Sensor Programming and Maintenance. His example of the Manufacturing skills needed for the future was even more interesting given the viability of 3-D printing.

The future is definitely technology driven and our ability to serve our student population, community and job providers will be measured by how well we adapt to these realities. If we offered a course on improving social media skills I'm guessing we'd be turning away students. And, I wonder if we even have faculty who would be qualified to teach it?

Thank you for giving me the opportunity to attend. As always it is most worthwhile and improves my knowledge base as a Board member.

Joe Gentry

Wrap-up from Group Discussions

Top Take Aways from Presentations –

- Demographics – the impact of the demographic changes (slop) is more dramatic than people expected.
- Technology – technology has broader implications than what the leaders thought and is changing faster making it hard to keep up – especially with student expectations.
- We don't know what the community colleges of the future look like and how to react to the moving landscape.
- Current model is unsustainable – is accreditation keeping up with changes?
- How community colleges are positioned within the business environment,
- How do we collaborate with the universities and each other?
- Demographics and the implication of adult students.
- Need more collaboration – both vertical and horizontal (with K-12).
- Hyper personalization and what does that mean for higher education?
- Communities – how does that work for college services, etc.

Action Plans –

- Collective brand awareness – the value proposition of community college.
- Cost containment – collaboration involving backroom services.
- More shared information among colleges.
- Fund the P.A.C. – build on advocacy and the legislative agenda.
- Collaboration – with universities cut out the middle man and work directly with universities,
- Change the question – what is best for the State of Michigan? The value proposition of community colleges in the conversation (Rothwell effort)
- More collaborative models – with other partners and between the community colleges.
- MCCA help colleges with the agility to innovate. Focus on regulation and unfunded mandates that stifle innovation.
- Improve the image – be clear about the value proposition of the community college.

Notes from Lisa Hilberg

2012 MCCA Summer Conference

- Theme: Making Sense of Disruptive Forces
- Nick Bilton How Technology Affects Our Future, Work, and Minds
- Reporter and lead technology blog writer for the *New York Times*
 - Social media has a powerful impact on today's students, and we need to work with it.
 - Read a newspaper online – the computer will steer a reader toward like article. Hard copies are out.
 - Three-dimensional printer – print in 3-D!
- Dr. Cable Green How Digital Technologies & Open Educational Resources are Disrupting Higher Education
- Open education can mean no textbooks – cost savings!
 - It occurs to me that using these sites can mean instant updates to online textbooks – errors can be fixed immediately, and up-to-date research will be available, rather than waiting for the next edition
 - Dr. Green gave me several web sites to explore
- Dr. Sylvia Manning The Relevancy of Accreditation in the New Reality
- Focus will be on student outcomes
- Doug Rothwell Business Leaders for Michigan: Postsecondary Education Agenda
- Several Michigan business leaders/CEO's are leading a movement to make Michigan a top ten state for jobs
- Kenneth Darga Understanding Disruptions from Emerging Demographic Trends
- Presented 2010 census trends
- Gabriel Harp Shifting Balances in the Future of Work and Education
- Jobs may not look the same – example: nursing
 - Slide presentation – resumes vs. demand, we need engineers!
 - Blends art with science

Don McMasters' grant was referenced a few times!

I have presentations on a flash drive, or they can be found on the MCCA web site.

2.532 Best Practices Resolution

Michigan Public Act 201 of 2012, signed by Governor Snyder on June 25, 2012, originates from an omnibus public education bill passed by the Michigan Legislature that includes a \$5,111,200 appropriation for Alpena Community College. Among the components of the appropriations for all Michigan community colleges is performance funding based on “local strategic value,” which is defined in terms of three categories as shown below. Each category covers five standards of local strategic value, called “best practices.” The law requires the ACC Board of Trustees to pass a resolution certifying that the College meets at least four out of five of the best practice standards under each of the three categories.

Alpena Community College not only meets but also exceeds the best practice standards required by the appropriations law, as the following table demonstrates.

ACC Adherence to Best Practices Grid (PA 201)

Best Practices by Category	Examples of ACC Adherence
Category A: Economic Development and Business or Industry Partnerships	
(i) The community college has active partnerships with local employers including hospitals and health care providers.	Clinical site agreements for nursing program, Besser Company engagement with the World Center for Concrete Technology.
(ii) The community college provides customized on-site training for area companies, employees, or both.	Bio-fuels training for American Process, Inc., safety training for Alpena Regional Medical Center under Consultation Education and Training (CET) grant.
(iii) The community college supports entrepreneurship through a small business assistance center or other training or consulting activities targeted toward small businesses.	Small Business and Technology Development Center office located on campus, certificate and associate degree program in small business management.
(iv) The community college supports technological advancement through industry partnerships, incubation activities, or operation of a Michigan technical education center or other advanced technology center.	Research and testing for industry through World Center for Concrete Technology, broadband access by agreement with local technology firm.
(v) The community college has active partnerships with local or regional workforce and economic development agencies.	Representation on board of Target Alpena Development, interaction with Michigan Works, advisory committees for technical programs.

Best Practices by Category	Examples of ACC Adherence
Category B: Educational Partnerships	
<i>(i)</i> The community college has active partnerships with regional high schools, intermediate school districts, and career-tech centers to provide instruction through dual enrollment, direct credit, middle college, or academy programs.	Active dual credit program, robust schedule of recruiting visits to twelve high schools, articulation agreements with K-12 systems, K-12 partnership upgrade project with Trustees and instructional administrators.
<i>(ii)</i> The community college hosts, sponsors, or participates in enrichment programs for area K-12 students, such as college days, summer or after-school programming, or science Olympiad.	Annual hosting of Science Olympiad, college day programs for junior high and high school students.
<i>(iii)</i> The community college provides, supports, or participates in programming to promote successful transitions to college for traditional age students, including grant programs such as talent search, upward bound, or other activities to promote college readiness in area high schools and community centers.	Educational Talent Search program, ACC room at Alpena High School.
<i>(iv)</i> The community college provides, supports, or participates in programming to promote successful transitions to college for new or reentering adult students, such as adult basic education, GED preparation, GED testing, or recruiting, advising, or orientation activities specific to adults.	Plus 50 Learner advertising, Student Support Services grant program for at-risk populations including displaced homemakers, special outreach to military veterans for workforce development training.
<i>(v)</i> The community college has active partnerships with regional 4-year colleges and universities to promote successful transfer, such as articulation, 2+2, or reverse transfer agreements or operation of a university center.	University center with bachelor's degree programs from three universities, many articulation agreements (including 2+2 and reverse transfer).
Category C: Community Services	
<i>(i)</i> The community college provides continuing education programming for leisure, wellness, personal enrichment, or professional development.	Association of Lifelong Learners, community education programs, wellness center and library open to public.
<i>(ii)</i> The community college operates or sponsors opportunities for community members to engage in activities that promote leisure, wellness, cultural or personal enrichment such as community sports teams, theater or musical ensembles, or artist guilds.	Five sports in league athletic program, concerts by student groups, art shows for student work, Spotlight Series concerts by professional performers.

Best Practices by Category	Examples of ACC Adherence
Category C: Community Services (cont.)	
(iii) The community college operates public facilities to promote cultural, educational, or personal enrichment for community members, such as libraries, computer labs, performing arts centers, museums, art galleries, or television or radio stations.	Library with computer labs open for public use, TV channel to broadcast information on community events.
(iv) The community college operates public facilities to promote leisure or wellness activities for community members, including gymnasiums, athletic fields, tennis courts, fitness centers, hiking or biking trails, or natural areas.	Wellness center open to the public, hike/bike trail by arrangement with the Department of Natural Resources.
(v) The community college promotes, sponsors, or hosts community service activities for students, staff, or community members.	College facilities frequently used by community organizations such as League of Women Voters, town hall meetings by elected officials, labor negotiations by local companies, programs of general interest (such as those honoring MLK birthday, fallen law enforcement officers).

Therefore,

The following resolution is proposed:

That the Alpena Community College Board of Trustees certifies that the College does meet the best practice standards required for state appropriations under Michigan Public Act 201 of 2012.

2.533 HUSH Campus Facilities Upgrades

As part of the College's strategic plan to focus time, attention, and funds to improve the facility at the Huron Shores Campus, over the past year staff and faculty have been working with the facilities department to determine the highest needs for physical improvements. All improvements are designed to improve the educational environment for our Iosco County students. A significant list of items was generated. Although many items have been cleared off the list, the most significant and costly items remain, as shown on the attached plan.

An evaluation of the science lab led to a recommendation to build a new chemistry lab. The most logical place is right next to the current lab that currently houses the computer lab and testing area. To facilitate that addition, the computer lab and testing center need to be relocated. The proposed new lab area will house two smart classrooms, one of which to serve as a fully equipped computer lab. The other classroom will be wired as an additional computer lab for future use and employed for the near term as a testing center. It was determined that the classrooms and testing center should be located on the top floor. This will provide the best area for the rooms and cause the least amount of disruption during the construction phase.

ACC maintenance staff will be able to handle the bulk of the destruction and the construction of the rooms. Carpet, tile, and HVAC for the lab will be handled by third-party vendors. The ACC maintenance staff will also handle the majority of the chemistry lab addition and other staff will handle all of the smaller items.

Funding will come from the Maintenance and Replacement Fund or the Technology Fund as noted on the attachment. Except for the computer purchases, no single purchase will exceed \$15,000. This resolution is offered to help Trustees see the range of the projects, give general approval for near-term renovations totaling approximately \$145,000, and be prepared for a future resolution specifically pertaining to the computer purchases. Therefore,

The following resolution is proposed:

That the Alpena Community College Board of Trustees authorizes ACC staff members to proceed with the renovations to the HUSH Campus as described on the attached plan with the proviso of adherence to all the usual bidding procedures.

HUSH Renovation Plan 2012-14

Project	Completion Date	Estimated Cost	OJ Status
Move unusables, copier, and bookstore. Fix drinking fountains and drain. Install shelving in business office and interior signage.	August 2012	\$5,000 (M&R Fund)	Approved.
Install smartroom technology in one classroom. Purchase one portable presenter kit. Check on additional smart cart available from Main Campus.	August 2012	\$10,000 (Tech Fund)	Approved.
Install wireless Internet service on ground floor.	August 2012	\$1,000 (Tech Fund)	Approved.
Renovate top floor area for computer lab and academic support center.	December 2012	\$43,000 (M&R Fund) \$18,000 (Tech Fund)	Approved.
Replace lighting.	April 2013	\$8,000 (M&R Fund)	Approved.
Design and build chemistry lab on ground floor in former computer lab space. Faculty input from Instructor R. C. Laugal and Department Chair Doug Huizenga.	August 2013	\$60,000 (M&R Fund)	Approved.
Order street signage from MDOT.	TBD	TBD	Proposal received from Director on Marketing and Public Information Jay Walterreit.
Replace HVAC system.	TBD	TBD	
Replace roof.	TBD	TBD	
Replace windows.	TBD	TBD	

2.534 Concrete Technology Curriculum

One of the projects supported by the Trade Adjustment Act Community College Career Training grant administered by Alpena Community College is development of an online concrete technology certificate program to be marketed nationwide, especially to military service personnel and veterans. The curriculum will be focused upon the ready-mixed industry, and curriculum appropriate for the one-year online certificate needs to be procured. Dean of Workforce Development Don MacMaster sent Requests for Proposals to the American Concrete Institute, the Portland Cement Association, and the National Ready-Mixed Concrete Association. The RFP called for curriculum for the following courses:

1. Concrete Materials and Properties
2. Mixing and Placing of Concrete
3. Curing and Protection of Concrete
4. Making and Curing Concrete Test Specimens in the Field
5. Sampling and Testing Freshly Mixed Concrete
6. Testing for Air Content of Concrete by the Volumetric Method
7. Testing for Air Content of Freshly Mixed Concrete by the Pressure Method
8. Testing for Density, Yield, and Air Content of Concrete
9. Testing for Slump of Hydraulic-Cement Concrete
10. Concrete Sustainability: Basics
11. Concrete Sustainability: Incorporating Environmental, Social, and Economic Aspects

The American Concrete Association, located in Farmington Hills, Michigan, was the only bidder which met bid specifications. ACA proposes to sell the 11 online courses fully developed to the college for \$54,000. Therefore,

The following resolution is proposed:

That the Alpena Community College Board of Trustees authorizes ACC staff members to proceed with the purchase of concrete technology curriculum as described above from the American Concrete Association at a cost not to exceed \$54,000 and to be paid for with funding from the TAACCCT grant.

3.735 Financial Report

Monthly General Fund Revenue and Expense through July 2012 (Year-to-Year Actual Comparison)

- Due to timing of collections, the property tax receipts of \$102,825 are \$23,000 less than those for July 2011.
- Tuition/fee receipts of \$2,643,974 are \$127,522 greater than last year because of the increased tuition rate and earlier enrollments for the fall semester.
- State aid distributions for the current fiscal year do not begin until October.
- Instruction expense is down by \$152,463 as budgeted because of only two July payrolls this year (vs. three last year) and because of two faculty retirements.
- MIS expense is \$1,899 more than last July due to our programmer/analyst and computer technician working the entire month this year (vs. partial month last year).
- Instructional support expense is \$60,842 less than last July due to the payroll frequency difference, the vice president position being vacant, and the transfer of an administrative position to a Federal grant.
- The \$14,440 drop in student services expense also ties to the number of payrolls.
- Institutional administration expense is down by \$48,683 compared with last July, again due to the number of payrolls and vacancy in the board secretary position.
- The physical plant expense decrease of \$29,068 is likewise due to the number of payrolls as well as to the number of custodial positions being reduced.
- Net income through the first month of the new fiscal year shows as a gain of \$1,707,152, which is typical for this time of year, when fall tuition receipts have built up.

Monthly General Fund Revenue and Expense through July 2012 (Budget-to-Actual Comparison)

- The tuition/fee revenue is ahead by over three points compared with last year because of level registrations for fall and increased tuition rates.
- Salaries and fringe benefits are lower due to two payrolls processed instead of three.
- All other categories are in acceptable ranges for this stage of the year.

General Fund Month-to-Month Comparison through July 2012

- The Month-to-Month comparisons are tracking as expected.

Alpena Community College
General Fund
Year to Year Actual Comparison
For the Month Ending July 31, 2012

	<u>YTD Actual FY 2013</u>	<u>YTD Actual FY 2012</u>	<u>Variance</u>
Revenue			
Property Tax	102,825	125,825	(23,000)
Tuition/Fees	2,643,974	2,516,452	127,522
Sales, Services, and Rent	2,412	297	2,115
State Aid	0	0	0
Federal	335	0	335
Donations	0	0	0
Interest	0	0	0
Other	(10)	(15)	5
Revenue	<u>2,749,536</u>	<u>2,642,559</u>	<u>106,977</u>
Expense			
Instruction	454,569	607,032	(152,463)
MIS	147,785	145,886	1,899
Instruction Support	79,447	140,289	(60,842)
Student Services	83,921	98,361	(14,440)
Institutional Administration	199,230	247,913	(48,683)
Physical Plant	77,080	106,148	(29,068)
Transfers	352	0	352
Expenses	<u>1,042,384</u>	<u>1,345,629</u>	<u>(303,245)</u>
Income	1,707,152	1,296,930	410,222
Net Assets - Beginning of Year	<u>1,020,793</u>	<u>986,615</u>	<u>34,178</u>
Net Assets - End of Year	<u><u>2,727,945</u></u>	<u><u>2,283,545</u></u>	<u><u>444,400</u></u>

Alpena Community College
Comparative Income Statement
General Fund
For the Month Ending July 31, 2012

	FY 2013				FY 2012
	Budget	YTD Actual	Variance	Complete	Complete
Revenue					
Property Tax	2,514,039	102,825	(2,411,214)	4.09%	4.85%
Tuition/Fees	6,494,938	2,643,974	(3,850,964)	40.71%	37.43%
Sales, Services, and Rent	12,000	2,412	(9,588)	20.10%	2.47%
State Aid	5,153,766	0	(5,153,766)	0.00%	0.00%
Federal	128,129	335	(127,794)	0.26%	0.00%
Donations	49,000	0	(49,000)	0.00%	0.00%
Interest	9,000	0	(9,000)	0.00%	0.00%
Other	73,150	(10)	(73,160)	-0.01%	-0.02%
Revenue	<u>14,434,022</u>	<u>2,749,535</u>	<u>(11,684,487)</u>	<u>19.05%</u>	<u>18.26%</u>
Expense					
Salaries	7,749,417	540,532	7,208,885	6.98%	9.81%
Fringe Benefits	4,121,586	290,270	3,831,316	7.04%	8.17%
Outside Services	594,083	123,920	470,163	20.86%	23.25%
Advertising	178,630	7,079	171,551	3.96%	2.19%
Supplies	313,940	2,212	311,728	0.70%	0.19%
Rental	3,000	0	3,000	0.00%	16.67%
Utilities	460,810	262	460,548	0.06%	0.00%
Telephone	53,000	0	53,000	0.00%	1.13%
Postage	50,000	1,441	48,559	2.88%	10.00%
Insurance	177,160	51,777	125,383	29.23%	36.28%
Travel & Mileage	94,000	2,343	91,657	2.49%	2.76%
Tuition Waivers	221,000	22,176	198,824	10.03%	2.05%
Library Books & Equipment	83,140	0	83,140	0.00%	10.52%
Other	106,500	19	106,481	0.02%	-1.13%
Transfers	227,756	352	227,404	0.15%	0.00%
Expense	<u>14,434,022</u>	<u>1,042,383</u>	<u>13,391,639</u>	<u>7.22%</u>	<u>9.30%</u>
Income	0	1,707,152			
Net Assets - Beginning of Year	<u>1,020,793</u>	<u>1,020,793</u>			
Net Assets - End of Year	<u>1,020,793</u>	<u>2,727,944</u>			

Alpena Community College
General Fund Month to Month Tracking
For the Month Ending July 31, 2012

	July	August	September	October	November	December	January	February	March	April	May	June	YTD	Budget
Revenue														
Property Tax	102,825	0	0	0	0	0	0	0	0	0	0	0	102,825	2,514,039
Tuition/Fees	2,643,974	0	0	0	0	0	0	0	0	0	0	0	2,643,974	6,494,938
Sales, Services, and Rent	2,412	0	0	0	0	0	0	0	0	0	0	0	2,412	12,000
State Aid	0	0	0	0	0	0	0	0	0	0	0	0	0	5,153,766
Federal	335	0	0	0	0	0	0	0	0	0	0	0	335	128,129
Donations	0	0	0	0	0	0	0	0	0	0	0	0	0	49,000
Interest	0	0	0	0	0	0	0	0	0	0	0	0	0	9,000
Other	(10)	0	0	0	0	0	(10)	0	0	0	0	0	(10)	73,150
Revenue	2,749,536	0	0	0	0	0	(10)	0	0	0	0	0	2,749,536	14,434,022
Expense														
Salaries	540,532	0	0	0	0	0	0	0	0	0	0	0	540,532	7,749,417
Fringe Benefits	290,622	0	0	0	0	0	0	0	0	0	0	0	290,622	4,121,586
Outside Services	123,920	0	0	0	0	0	0	0	0	0	0	0	123,920	594,083
Advertising	7,079	0	0	0	0	0	0	0	0	0	0	0	7,079	178,630
Supplies	2,212	0	0	0	0	0	0	0	0	0	0	0	2,212	313,940
Rental	0	0	0	0	0	0	0	0	0	0	0	0	0	3,000
Utilities	262	0	0	0	0	0	0	0	0	0	0	0	262	448,810
Telephone	0	0	0	0	0	0	0	0	0	0	0	0	0	53,000
Postage	1,441	0	0	0	0	0	0	0	0	0	0	0	1,441	50,000
Insurance	51,777	0	0	0	0	0	0	0	0	0	0	0	51,777	177,160
Travel & Mileage	2,343	0	0	0	0	0	0	0	0	0	0	0	2,343	94,000
Tuition Waivers	22,176	0	0	0	0	0	0	0	0	0	0	0	22,176	221,000
Library Books & Equipment	0	0	0	0	0	0	0	0	0	0	0	0	0	83,140
Other	19	0	0	0	0	0	0	0	0	0	0	0	19	106,500
Transfers	0	0	0	0	0	0	0	0	0	0	0	0	0	239,756
Expense	1,042,383	0	0	0	0	0	0	0	0	0	0	0	1,042,383	14,434,022
Income	1,707,153	0	0	0	0	0	(10)	0	0	0	0	0	1,707,153	0

3.736 Personnel Report

New hires/terminations/status changes as of July 2012.

New Hires:

N/A

Terminations:

Christie Schultz, Clerical Assistant, Registrar's Office, 7/20/12

Phyllis Tippman, Assistant to the Director of Admission, 8/1/12 (Retired)

Monica Bushey, Counselor SSS/Perkins, 8/1/12 (Retired)

Status Changes:

N/A

3.737 Gifts and Grants Report

This report reflects the following activity for pledges and gifts received by the College and its Foundation between June 7, 2012 and August 7, 2012.

TOTAL GIFTS/PLEDGES: \$110,476.98

TOTAL DONORS: 223