

**ALPENA COMMUNITY COLLEGE BOARD OF TRUSTEES
BOARD RETREAT NOTES**

The Alpena Community College Board of Trustees met for a retreat in the Administrative Conference Room, in Building 100, at the Combat Readiness Training Center, 1900 W. M-32, Alpena, Michigan. The meeting began at 2:30 p.m.

Members Present: John Briggs, Teresa Duncan, Marc Ferguson, Joseph Gentry II, Lisa Hilberg, Florence Stibitz, and Tom Townsend.

Members Absent: None

College administrators seated at the table: Board Secretary Elizabeth Spragg and College President Olin Joynton.

Guests: Instructional VP Dr. Mark Curtis and VP of Administration and Finance Richard Sutherland.

Welcome and Opening Remarks – The President suggested ways the Board could get questions or concerns answered as quickly as possible. He also told the Board that Teresa Szymanski, Lansing Chief of Police, will be honored as this year's distinguished alum and will deliver the commencement address.

The following are comments and observations expressed by Board members. There were no deliberations or decisions made on any topics.

1. FY12 Budget Development – several scenarios were presented by staff to inform the Board of options to balance the budget in light of reduced appropriations. Appropriate staff will have the responsibility of choosing what options to apply based upon final state appropriations information.
2. Instructional Plan Update – Dr. Curtis presented a list of changes that could be made to the instructional plan to provide programs and classes as needed to insure accreditation guidelines are met. The board expressed their trust of administration on decisions relating to staffing.
3. Association of Lifelong Learners (A.L.L.) – President Joynton addressed several questions regarding A.L.L. and told the Board the College would work with the A.L.L. Executive Board to facilitate the organization's identity separate from the College.
4. Campus Security – Questions regarding campus security were addressed by appropriate College staff and staff will decide what security is needed in light of financial concerns.
5. Five-Year Plan Update – Opportunities for several new degree programs were presented by College staff as well as a review of the success of online class offerings.

6. Regular Cycle for Budget, President's Evaluations, Board Self-Evaluation, Vision, Mission, Goals – An instrument for self-evaluation of the Board was distributed by the chairman for future review. The Board has in place a regular cycle for the budget. The Board did not discuss a change in vision, mission, or goals. The Board does not have a vision for the College, but there is a President's vision in place at this time.

The retreat was concluded at 7:30 p.m.

Elizabeth L. Spragg
Board Secretary