

# Part-time Repair Tech

## Summary:

This position performs routine and preventative maintenance, installs, lubricates and repairs equipment and machinery throughout the Medical Center complex and grounds as directed by the Director of Facility services or designated leader.

## Essential Duties and Responsibilities:

**(60%)\*** Performs preventive maintenance, general repairs, and emergency repairs to building systems, equipment and furniture as necessary. This may include but is not limited to, plumbing, electrical, refrigeration, HVAC, carpentry, painting and computer operation, grounds keeping.

**(5%)\*** Repair techs covering shifts are not normally assigned to major repair work but minor repairs will be assigned. Repair techs not covering shifts may be assigned major repair work.

**(5%)\*** Answer telephone in shop areas, respond to calls, log jobs, relay messages, maintain service and P.M. records for assigned job responsibilities, respond to pages, respond to fire alarms, boiler alarms and other building system alarms.

**(5%)\*** In the absence of O&M Techs., stationary engineer, carpenter, etc., check all mechanical rooms each shift for mechanical problems, ensure rooms are secured, fire and blow down boilers, and maintain power plant while on duty during weekends, holidays, and 2<sup>nd</sup> and 3<sup>rd</sup> shifts.

**(5%)\*** Check repair and maintain nitrous oxide, nitrogen, and bulk oxygen systems

**(5%)\*** Operate generators and perform weekly and monthly tests as required.

**(5%)\*** When assigned as shiftman, perform bulb run, check and clean drives and entrances as needed.

**(5%)\*** Operate energy management / building automation system computer.

**(5%)\*** Other miscellaneous duties related to this and or other classifications when qualified.

## Other Duties and Responsibilities:

Participates in Continuous Quality Improvement as required by the Health System and the job description.

Understands and is accountable for Health System's customer service standards.

## Education, Experience, Training, and Skills:

High school diploma or GED required.

Must have working knowledge of hospital building machinery, systems, and mechanical equipment.

Must be able to install and repair various parts and equipment using appropriate manpower and tools as needed.

Must be able to operate a personal computer.

Participates in Continuous Quality Improvement as required by the Hospital and the job description.

Understands and is accountable for Hospital's customer service standards.

At the discretion of the department head, the open position may dictate the need for specific license and/or experience. Licensure, certification, apprenticeship, education, training, and experience should be considered up to and including hiring from outside the hospital.

Preferred qualifications includes: Journeyman's card or license in one or more of the following trades: plumbing, electrical, refrigeration/HVAC, carpentry, boiler operations, building controls plus (4) years of verified experience.

Interested candidates should apply at <https://www.midmichigan.org/careers/>