

# AuSable Valley CMH is looking to fill the position of Registered Nurse/Care Coordinator

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The AuSable Valley Community Mental Health Authority has one opening for a Registered Nurse/Care Coordinator in West Branch, MI. The main job of a care coordinator is to ensure high quality healthcare to a designated population defined through their utilization of high behavioral health services as well as high physical health services. This population will be defined through analyzing available health data, recognizing population trends, and developing a population level approach. A Coordinator helps to ensure consumers understand every aspect of their care while also working with administration to create policies based on consumer population level data. This may include: Developing and coordinating consumer care programs, managing and preparing consumer health information, handling consumer case management and consumer care. Participate in staff development, teaching programs and provide education to staff, consumers, guardians/caregivers and families. The R.N. will assist in illness recovery as well as health promotion and prevention of illness. The ideal candidate will be forward thinking and work to advance the implementation of those programs and procedures that increase the quality of life for those people they serve. The candidate must also possess the ability to work within the guidelines of a highly regulated and confidential environment including HIPAA, Council on Accreditation guidelines, and State and Federal Medicaid regulations. Attention to detail is a must. They must also possess the ability to work autonomously as well as in a team modality. Excellent verbal and written communication skills, as well as computer proficiency, are necessary for success.

**Credentials:** Minimum qualification RN is required. It is preferred but not required that the candidate will have at least one year experience working with people with Mental Illness or Intellectual Disabilities.

Candidates must have attention to detail, time management skills, strong written and oral communication skills, and organizational skills. Candidates must have an understanding of Medicaid guidelines, DSM criteria, and therapeutic interventions.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed within the organizational Job Description for this position are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Candidates must be able to work a flexible schedule and travel throughout the Board's coverage area and, at times, around different areas of the state. Possession of a driver's license valid in the State of Michigan, vehicle insurance as required by Michigan Law, and a good driving record; be a U.S. Citizen or have possession of necessary papers allowing holder to work legally within the United States.

A Pre-Employment Background will be conducted for those positions requiring any of the following: Criminal (Both State and Federal Finger Printing), Driving, Educational and Employment record verifications/inquiries.

Persons with Lived Experience with mental illness, intellectual/developmental disabilities or substance abuse disorders are encouraged to apply. EOE.

**Excellent Benefit Package includes:**

PTO (paid time off) Accrual Program

Paid Holidays

BCBS or Blue Care Network Medical Benefits

Health Savings Account option w/Employer Match and Lump Sum Contribution Benefit

Pension Plan

Tuition Assistance Programs

**Competitive Wages:**

Entry Range Floor- \$38,700

**Please provide letter of interest, resume, and three professional references to:**

[HR@avcmh.org](mailto:HR@avcmh.org)