



Jr. GIS Analyst

JOB DESCRIPTION:

The Jr. GIS Analyst's primary role is helping to implement Geographic Information Systems (GIS) solutions. The Jr. GIS Analyst also plays a supporting role in related non-GIS IT projects. This is a part time position for approximately 10 hours per week.

RESPONSIBILITIES:

- Data cleanup
- Geocoding
- MXD creation
- Data source identification and collection
- Data processing
- Various administrative tasks

REQUIRED QUALIFICATIONS:

- Basic experience in GIS, geography, computer science, or a related field.
- High proficiency with basic productivity tools and software, e.g., MS Word, Excel, PowerPoint.
- Familiarity with current technology (social media, cloud computing, "smart" internet searching).
- Strong analytical, quantitative, and reasoning skills.
- Excellent written and verbal communication skills.
- Ability to synthesize innovative ideas within project constraints.
- Strong willingness to learn, grow, and make a meaningful contribution to the company.

PREFERRED QUALIFICATIONS:

- Bachelors degree in GIS, geography, computer science, City and Regional Planning, or a related field (or actively pursuing a degree).
- Minimum 1 year working knowledge of Esri ArcGIS Desktop (ArcMap, ArcCatalog).
- Basic knowledge of Python and interaction with ESRI ArcGIS.

TO APPLY:

Go to <http://vsolvit.com/apply/part-time.php> and fill out our web application form. Once you have completed this form, please send your resume to vsc@vsolvit.com.



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